

Application Checklist For Grades 9-12

Please use the following checklist to help you track your application process.

1. COMPLETE ONLINE APPLICATION FORM.

Online Application Form will be available on our school website from Nov. 1, 2016. Create an account, and make sure you remember your ID and Password for tracking your application status. Upload a recent photo of the applicant.

2. APPLICATION FEE. Please pay the non-refundable application fee of 350,000 KRW or 300USD:

Bank: Shinhan Bank

Account # for KRW: 140-008-960456

Account # for USD: 180-005-295309 – Swift code: SHBKKRSE **Account Holder:** Chadwick International School Songdo Please use the applicant name and applying grade as a sender.

3. **SUPPLEMENTAL DOCUMENTS**. Mail other supplemental documents listed below to Chadwick International. Courier service is recommended to ensure the forms arrive at Chadwick international in a timely manner. All documents should be submitted in English (Notarized and sealed in an envelope by the notary when translated).

| timely manner. All documents should be submitted in English (Notarized and sealed in an envelope by |
|---|
| the notary when translated). |
| ☐ Sealed official report cards from current and previous two school years |
| ☐ Recent standardized test result (if available) |
| ☐ Confidential sealed recommendation letters (One letter must come from applicant's English Language Arts teacher): Forms are attached |
| ☐ Copies of title page of parent(s) and applicant's passport |
| ☐ Copy of student's ID card: Korean citizen: a copy of the resident registration Foreign student: a copy of the Alien Registration card (if available) |
| ☐ Student Questionnaire |
| ☐ Foreign Passport Holder Form (if applicable) |
| |

4. ADMISSIONS DEPARTMENT APPLICATION REVIEW

5. TESTING / GROUP ASSESSMENT

You will be notified of the testing schedule via e-mail approximately one week before the assigned testing date (Please, make sure you write your email address clearly on the application forms).

6. NOTIFICATION OF DECISION FROM THE ADMISSIONS OFFICE – You will be notified via email.

7. FORMAL ENROLLMENT

| | n fee | uitior | of to | vment | ☐ Pa |
|--|-------|--------|-------|-------|------|
|--|-------|--------|-------|-------|------|

☐ Submission of Online Enrollment Contract

Admissions Office
Chadwick International
45, Art Center-daero 97 beon-gil
Yeonsu-gu Incheon Korea 406-840
T: 82-32-250-5030/5031/5032 F: 82-32-252-2011
songdo-admissions@chadwickschool.org
www.chadwickinternational.org



Release of School Records

To the Parent / Guardian

Please sign and date this form and submit this request to your child's current school. Copies of this form can be made if requesting records from multiple schools.

I hereby give permission to release the information requested by **Chadwick International. Please submit all school records, including all available standardized testing, and any other developmental information regarding the pupil named below.**

| Student's name: | | | | _ Applying for Grade: |
|--------------------|-------------------|------------|-------------|-----------------------|
| | Last Name | First Name | Middle Name | , 5 |
| Date of birth: | | | | Current grade: |
| | (1 | MM/DD/YY) | | |
| Signature of pare | nt or guardian: _ | | | |
| Print parent or gu | ardian name: | | | |
| Date: | | | | |

To the Applicant's School,

The above named student is applying for admission to Chadwick International. To assist in evaluating this student for admission, we kindly request the following information:

- A copy of an official transcript or report card from the previous two school years
- Confidential school records including disciplinary actions, individualized testing and educational assessments.
- Attendance Records
- Results of Standardized Tests (if any)

Please submit this information directly to the address provided below. Please do not submit this information to the student or family. Chadwick International cannot accept academic records submitted by applicants or their families.

Please mail this information to:

Admissions Office
Chadwick International
45, Art Center-daero 97 beon-gil
Yeonsu-gu Incheon Korea 406-840
T: 82-32-250-5030/5031/5032 F: 82-32-252-2011
songdo-admissions@chadwickschool.org
www.chadwickinternational.org



Recommendation Letter For Grades 6-12

To the student's current teacher or school director: The student named below is applying for admission to Chadwick International. We would appreciate your cooperation in completing this form to assist us in learning more about this candidate. This form is reviewed with the full awareness that young children are constantly changing and developing. Please note that we place particular value on your comments in each area and that the information you provide will remain confidential. This form will not become a part of the child's permanent record. Please mail this completed form directly to Chadwick International. This form should not be returned to the student or family.

| Enthusiasm for learning Critical thinking skills Self-discipline Intellectual aptitude Intellectual curiosity Willingness to take risks | | WEAK | FAIR | GOOD | | EXCEPTIONAL | |
|---|---------------|------|------|------|---|-------------|--|
| Critical thinking skills Self-discipline Intellectual aptitude Intellectual curiosity | | | | | | | |
| Self-discipline Intellectual aptitude Intellectual curiosity | | | | | _ | _ | |
| Intellectual aptitude Intellectual curiosity | | | | | | | |
| Intellectual curiosity | | | | | | | |
| | | | | | | | |
| Willingness to take risks | | | | | | | |
| | | | | | | | |
| Attention span | | | | | | | |
| Achievement | | | | | | | |
| Study habits and organiza | tion | | | | | | |
| Leadership | | | | | | | |
| Self-confidence | | | | | | | |
| Sense of humor | | | | | | | |
| Concern for others | | | | | | | |
| Emotional maturity | | | | | | | |
| Creativity and originality | V | | | | | | |
| Respect accorded to faci | ulty | | | | | | |
| Ability to work with other | ers | | | | | | |
| Contribution to the scho | ool community | | | | | | |

| Has the student eve | er been placed on acaden | nic or behavioral probation | If yes, please explain. | |
|---|--|--|--|--|
| | may help describe the ap | _ | | |
| Aggressive | ☐ Honest | ☐ Poised | ☐ Thoughtful | ☐ Easily discouraged |
| Forthright | Persistent | Sullen | Disobedient | Passive |
| ☐ Perfectionist | Stubborn | ☐ Congenial | ☐ Nervous | ☐ Influential |
| ☐ Sociable ☐ Anxious | ☐ Cheerful ☐ Vivacious | ☐ Irritable ☐ Self-centered | ☐ Shy ☐ Untrustworthy | ☐ Positive ☐ Negative |
| | | | | |
|) Is the parents' perc | eption of their child com | patible with the school's un | derstanding of the child? | • |
| | | | | |
| | | | | |
| | | | | |
| | Appropriately involved | ement in school activities? Overly involved | | |
| ☐ Rarely involved ☐ ☐ No basis for judgme | Appropriately involved Cent | Overly involved | el and policies? ☐ No basis for judgment | |
| ☐ Rarely involved ☐☐ ☐ No basis for judgm ☐ How would you des ☐ Outstanding | Appropriately involved Cent cribe the parents' coope | Overly involved ration with school personne Fair Poor | | ent? □ Yes □ No |
| Rarely involved No basis for judgmo How would you des Outstanding Is education a prior | Appropriately involved cent cribe the parents' coope Good ity for the parents? | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude | ate? |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to seessment | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude rould you rate the candida EAK FAIR GOOD | ate? EXCELLENT EXCEPTIONAL ——————————————————————————————————— |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Prof | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to SSESSMENT mise | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age a SSESSMENT mise mise | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude rould you rate the candida EAK FAIR GOOD | ate? EXCELLENT EXCEPTIONAL ——————————————————————————————————— |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Proc | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age a SSESSMENT mise mise | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude rould you rate the candida EAK FAIR GOOD | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Proi Character proi Overall recom | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is SSESSMENT mise mise mendation | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD | excellent exceptional |
| Rarely involved No basis for judgm How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Proi Character proi Overall recom | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is SSESSMENT mise mise mendation | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w w elephone? Yes No | No basis for judgment ion a priority for the stude rould you rate the candida EAK FAIR GOOD ORDINATION OF THE STUDENT OF T | excellent exceptional |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Proi Character proi Overall recom Ould you be willing to d acher's name (Please pri | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age of section is coope and coope are coope as a coope and coope are coope and coope are coope and coope are coope and coope are coope are coope and coope are coope are coope and coope are coope | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD Best time to ca tle/Position | excellent exceptional |
| Rarely involved Rarely involved No basis for judgme Outstanding Is education a prior In relation to s CANDIDATE A Academic Proi Character proi Overall recom Outstanding | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to see the same age | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD Best time to ca tle/Position | excellent exceptional |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Prop Character prop Overall recom Outstanding | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to see the same age | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD Best time to ca tle/Position | excellent exceptional |

Please send this form directly to Chadwick International.

Admissions Office Chadwick International 45, Art Center-daero 97 beon-gil Yeonsu-gu Incheon Korea 406-840 T: 82-32-250-5030/5031/5032 F: 82-32-252-2011

songdo-admissions@chadwickschool.org www.chadwickinternational.org



Teacher Recommendation Letter (English Language Arts Teacher) For Grades 6-12

To the student's current teacher or school director: The student named below is applying for admission to Chadwick International. We would appreciate your cooperation in completing this form to assist us in learning more about this candidate. This form is reviewed with the full awareness that young children are constantly changing and developing. Please note that we place particular value on your comments in each area and that the information you provide will remain confidential. This form will not become a part of the child's permanent record. Please mail this completed form directly to Chadwick International. This form should not be returned to the student or family.

| Please circi | ght to access this recommendation sub | | irth | | | | |
|--------------|---|------------------------|------|------|-----------|-------------|--|
| Please circi | | mitted at my request | | | | | |
| | | initted at my request. | | | | | |
| | le the number that best applies to each category. IIC ASSESSMENT | WEAK | FAIR | GOOD | EXCELLENT | EXCEPTIONAL | |
| Enthusia | sm for learning | | | | | | |
| Critical tl | ninking skills | | | | | | |
| Self-disci | pline | | | | | | |
| Intellectu | ual aptitude | | | | | | |
| Intellectu | ual curiosity | | | | | | |
| Willingne | ess to take risks | | | | | | |
| Attention | n span | | | | | | |
| Achiever | nent | | | | | | |
| Study ha | bits and organization | | | | | | |
| Leadersh | ip | | | | | | |
| Self-conf | idence | | | | | | |
| Sense of | humor | | | | | | |
| Concern | for others | | | | | | |
| Emotion | al maturity | | | | | | |
| Creativit | y and originality | | | | | | |
| Respect | accorded to faculty | | | | | | |
| Ability to | o work with others | | | | | | |
| Contribu | ition to the school community | | | | | | |

| Has the student eve | r been placed on acaden | nic or behavioral probation | If yes, please explain. | |
|--|---|--|---|--|
| The words checked | may help describe the ap | oplicant. | | |
| ☐ Aggressive | ☐ Honest | ☐ Poised | ☐ Thoughtful | ☐ Easily discouraged |
| Forthright | Persistent | Sullen | Disobedient | Passive |
| ☐ Perfectionist | ☐ Stubborn | ☐ Congenial | ☐ Nervous | ☐ Influential |
| Sociable | ☐ Cheerful | ☐ Irritable | ☐ Shy | ☐ Positive |
| ☐ Anxious | ☐ Vivacious | ☐ Self-centered | ☐ Untrustworthy | ☐ Negative |
| | Appropriately involved | ement in school activities? Overly involved | | |
| ☐ Rarely involved ☐ ☐ No basis for judgme | Appropriately involved Cent | Overly involved | el and policies? ☐ No basis for judgment | |
| Rarely involved No basis for judgmo How would you des Outstanding | Appropriately involved Cent cribe the parents' coope | Overly involved ration with school personne Fair Poor | | ent? 🗆 Yes 🗀 No |
| Rarely involved No basis for judgmo How would you des Outstanding Is education a prior | Appropriately involved cent cribe the parents' coope Good ity for the parents? | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w | No basis for judgment ion a priority for the stude rould you rate the candida | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Prof | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to SSESSMENT mise | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w | No basis for judgment ion a priority for the stude | ate? |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Prof Character prof | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is SSESSMENT nise nise | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w | No basis for judgment ion a priority for the stude rould you rate the candida EAK FAIR GOOD | ate? EXCELLENT EXCEPTIONAL The second seco |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Prof | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is SSESSMENT nise nise | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w | No basis for judgment ion a priority for the stude rould you rate the candida | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Pror Character pror Overall recome | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is ssessment nise mendation | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Pror Character pror Overall recome | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is ssessment nise mendation | Overly involved ration with school personne Fair Poor Yes No Is educat that you have known, how w w elephone? Yes No | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD DOOR Best time to ca | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Pror Character pror Overall recome ould you be willing to descher's name (Please pro | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age is ssessment nise mendation iscuss the candidate by to | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD Best time to ca tle/Position | ate? EXCELLENT EXCEPTIONAL |
| Rarely involved Rarely involved No basis for judgme How would you des Outstanding Is education a prior In relation to s CANDIDATE A Academic Pror Character pror Overall recome ould you be willing to descher's name (Please pro | Appropriately involved cent cribe the parents' coope Good ity for the parents? tudents of the same age to see the same age | Overly involved ration with school personne Fair Poor Yes No Is educate that you have known, how we | No basis for judgment ion a priority for the stude could you rate the candida EAK FAIR GOOD Best time to ca tle/Position | ate? EXCELLENT EXCEPTIONAL |

Please send this form directly to Chadwick International.

Admissions Office Chadwick International 45, Art Center-daero 97 beon-gil Yeonsu-gu Incheon Korea 406-840 T: 82-32-250-5030/5031/5032 F: 82-32-252-2011

songdo-admissions@chadwickschool.org www.chadwickinternational.org



Student Questionnaire For Grades 9-12

Dear Student:

The admission process is designed to broaden our understanding of you academically, socially and personally. To help us get to know you better respond to the questions below. Please answer in complete sentences using blue or black ink. Answers must be in your own handwriting.

We look forward to learning about you! Name of applicant _____ Last Name First Name Preferred Name Applying to grade: — Date _ 1. Describe your creative activities (musical artistic, literary, dramatic). 2. Describe your athletic interests and activities.

| 3. Please explain why you desire to be a student at Chadwick International. |
|--|
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| 4. Set a goal for yourself regarding school in the coming year. Be specific. |
| 0,700 |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |
| |

Please return to:

Admissions Office Chadwick International 45 Art Center-daero 97 beon-gil, Yeonsu-gu Incheon, Korea 406-840 T: 82-32-250-5030/5031/5032 F: 82-32-252-2011 songdo-admissions@chadwickschool.org www.chadwickinternational.org



Dear Parents of

Foreign Passport Holder Form

This form should be completed by foreign passport holders only.

| (Name of Applicant) |
|---|
| Applying for Grade |
| Thank you for applying on behalf of your child to enter Chadwick International (CI). Please be informed that if your child is admitted as a foreign student, the foreign passport holder status must be maintained throughout enrollment at CI. |
| Should your child take Korean citizenship during the time he/she is enrolled at CI, or not be able to produce evidence of his/her legal status as a foreigner in Korea, the child would automatically be re-categorized as a Korean passport holder. Should the child be allowed to remain enrolled at that time, continued enrollment would then be reconsidered annually based on space availability. Therefore, there will be no guarantee of continued enrollment for students who will change their citizenship status after being admitted at CI. |
| Please sign and date below to indicate that you have read and understood the conditions of this notice. |
| |
| Printed name: |
| Signature: |
| Date: |
| |
| Thank you for your cooperation, |

Admissions Office
Chadwick International
45, Art Center-daero 97 beon-gil
Yeonsu-gu Incheon Korea 406-840
T: 82-32-250-5030/5031/5032 F: 82-32-252-2011
songdo-admissions@chadwickschool.org
www.chadwickinternational.org